

Cabinet Officers School 2022

09th & 10th July 2022 –Sibu

District 308–A2

09th July 2022

08:30	Registration	Working Committee
09:00	Opening Remarks	DG Kapitan Connie Loh
09:15	LCI Service Report / Membership report	CS Terrence Chen
10:00	Coffee Break	
10:15	District Governor Advisory Committee meeting (Zone meeting)	SVDG Annie Ho
10:45	Coffee Break	
11:00	Problem Solving	PDG James Teo
12:00	Lunch	
13:00	Awards Criteria	CT Karen Cho
13:45	Know your fellow Cabinet Officers	ZC Jacky Tan
14:00	Roles and responsibilities of Cabinet Officers	FVDG Ronny Hiew
14:45	Coffee Break	
15:00	Protocol	PDG James Teo
16:30	End	

10th July 2022

12:30	Registration	Working Committee
13:00	Assessing Club Health	CS Terrence Chen
13:45	Goal Setting and Action Planning	PDG Dr Tan Tzu Kun
14:30	Conducting New members orientation seminar 1	PDG James Teo
15:15	Tea Break	
15:30	Conducting New members orientation seminar 2	PDG James Teo
17:30	End	

Notes : -

1. 09th July 2022(08:30-16:30) – Compulsory for District Coordinators, Region Chairperson, Zone Chairperson, and District Chairperson
2. 10th July 2022 (12:30-17:30) – Compulsory for Region Chairperson and Zone Chairperson. District Coordinators and other Cabinet Officers are welcome to attend.

- RC and ZC to bring along their laptop.
- Cabinet Officers, once accepted the appointment, should lead by example.